

COVID-19 MANUAL STOCK REQUISITION ORDER FORM: VCH COMMUNITY SERVICES		
This order process only applies to VCH community services not serviced by an area supply team		
Note: Ensure all information is complete otherwise your order will be delayed		
Date:	Contact Name:	Contact Number:
Site/Dept Name:	Delivery Address:	Cost Center (Department ID#):
		SHIP to Code (e.g. VAN COMM 625-DOGWD #10):

PART A: PPE Supplies from Warehouse (These items are being shipped from LFC [Langley Fulfillment Center])							
SHIP TIME	<input type="checkbox"/> Standard Order will arrive within 2 days		EXCEPTION: If an order requires a more urgent or RUSH delivery call LFC Service Desk: 604-455-1305 Ext 741419				
	Special instructions for delivery: (Note: needed only if out of normal processes)						
PeopleSoft Item #	Meditech #	Order Q	Max Q	Unit of Measure	Category	Description	
****People Soft item #s may be substituted with a like item as necessary****							
00080384	384812		5	Box	1=50	Procedure Masks	Procedure Mask
00080386	386394		5	Box	1=25		Mask with Visor
00103272	329310		50	Each	1=1	Goggles	Eye protection–Reusable
00089476	418121		3	Box	1=250	Gloves	Gloves–Small
00089477	418122		3	Box	1=250		Gloves–Medium
00089474	418412		3	Box	1=250		Gloves–Large
00089475	418127		3	Box	1=250		Gloves–X Large
00125725	474103		3	Pack	1=10	Gowns	Isolation Gowns–Yellow
00077132	409115		10	Each	1=1	Hand Sanitizer	Portable Hand Sanitizer, 400mL
00077131	412215		20	Each	1=1		Hand Sanitizer, 50mL, pocket size
00066966	359637		12	Canister	1=160	Wipes	Accel Wipes (1 min) – Lg Tub
00109342	456516		12	Canister	1=160		Swipe Wipes (3 min) – LgTub
00078354	409393		1	Case	1=200	Garbage Bags	Strong garbage bag 26 X 36 inch
00080427	351991		2	Box	1=1000	Specimen Collection Bags	Specimen Collection Bags – Universal, for COVID Viral Swabs

PART B: COVID-19 VIRAL SWABS (Viral Swabs are being distributed centrally from VGH)							
Products may vary based on supply levels			Box	1=50	Specimen Collection	Viral Swabs for COVID-19 specimen collection	

PART C: N95 MASKS							
00104339			Each	1=1	N95 Masks	1870+	Mask 1870+ aura respirator n95 fluid resistant white
00094859			Each	1=1		1860	Mask respiratory n95 cone fluid resistant reg teal
00094860			Each	1=1		1860S	Mask respiratory n95 particulate cone molded teal